

## UCLA Behavioral Testing Core (BTC) Facilities General User Responsibility Agreement

UCLA Environment, Health and Safety agrees with the policies set forth in this **BTC** Facilities General User Responsibility Agreement. In order to conform to safety standards required by law, UCLA Environment, Health and Safety (EHS) while still allowing efficient operation of the Core Facilities, it is required that each user initial each responsibility and both user and PI sign the following agreement:

### User Responsibilities:

- \_\_\_\_\_ 1. **Safety Training:** Users have received comprehensive instruction regarding safety procedures in the Core Facility in which they will be working.
- \_\_\_\_\_ 2. **Safety Awareness:** Users are aware of specific safety requirements and the location of safety equipment, including but not limited to the first aid kit, Material Safety Data Sheets (or Safety Data Sheets), eyewash station, operation manuals, and other essential tools/materials/equipment for safety.
- \_\_\_\_\_ 3. **Compliance:** Users and their Principal Investigators are responsible for obtaining all necessary safety and other trainings, certificates, records, individual safety equipment, etc., as required by law, UCLA, and the Core Facility. Users may not use the facility if they have not fulfilled all relevant safety requirements.
- \_\_\_\_\_ 4. **Facility Management Authority:** Facility managers have the responsibility for safe operation of the labs and the authority to stop or prevent work that endangers the safety of any users or personnel. Users understand that serious or repeated unsafe work practices may result in suspension or permanent revocation of facility privileges.
- \_\_\_\_\_ 5. **Visitor Escorting:** Users must escort visitors to the facility and indicate lab safety procedures to visitors present during equipment use or other lab procedures.
- \_\_\_\_\_ 6. **Compliance Efforts:** Users will exert all possible efforts to comply with safety requirements while in the Core Facility laboratories.
- \_\_\_\_\_ 7. **Biosafety Assurance:** Principal Investigators assure that all necessary Biosafety approvals for planned experiments have been obtained before commencing work, and all hazards associated with planned experiments have been communicated to the Molecular Screening Shared Resource (MSSR).
- \_\_\_\_\_ 8. **COVID-19 Guidelines:** Users have reviewed the guidelines for use of BTC facilities during the COVID-19 pandemic and agree to follow all required safety guidelines. Visit <https://covid-19.ucla.edu/> to see the latest information.

User Printed Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

PI Printed Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_